

International Exchange Student Application Form STEPS (Short-Term Exchange Program of Saitama University)

NOMINATION CHECK LIST

To be submitted **by the coordinator**

<input type="checkbox"/>	1. Is the number of student sent by home university within the agreed slots including outbound student(s) currently studying at Saitama University in our MoU ?
<input type="checkbox"/>	2. Certificate of Enrollment ----- Will NOT the student graduate from the home university during the study abroad period ? <input type="checkbox"/> Please note that if a student graduates from their university during the study abroad period, they will not be able to enrol in the next semester as exchange student in Saitama University.
<input type="checkbox"/>	3. Official Academic Transcript (GPA Conversion Certificate) <input type="checkbox"/> Is a cumulative GPA 2.4 or higher? ----- 3-b. GPA Conversion Certificate If your university does not adopt 4.0 scale, please convert from the website below. https://www.scholaro.com/gpa-calculator/
<input type="checkbox"/>	4. Official Language Proficiency Score copy ----- Does a student meet bellow language requirements? <input type="checkbox"/> <ul style="list-style-type: none"> • TOEFL PBT 533; TOEFL iBT 72; IELTS 5.5 (CEFR B2) or Equivalent • JLPT N2 or Equivalent ----- 4-b. Certificate of Language Be required to submit if a student doesn't have any Score and/or is currently enrolled in undergraduate/graduate programs taught in English